IEP PREPARATION

1. Review records
☐ I have a copy of the current IEP
☐ I reviewed the goals on the current IEP
☐ I have a copy of the most recent assessments the school has completed
☐ I understand the results of the assessments
☐ I have the results of any general state or district-wide assessments (tests) my child has taken
☐ I have reviewed all assessments, from both the school and any that I had done

2. Think about your child:
☐ I considered the vision you have for your child for the future as well as for the next school year
☐ I listed your child’s strengths, needs and interests
☐ I listed your major concerns about your child’s education
☐ I talked to your child- what do they like best and least about school
☐ I thought about your child’s education progress? What has been working and what has not
☐ I brainstormed with people (teacher, friend, family members, tutor, therapist, consultant) to get some ideas before the meeting
☐ I considered how your child’s disability affects his or her education
☐ I considered ways of involving your child in developing his or her IEP

3. Areas of need:
☐ My child has academic concerns
☐ My child has communication needs
☐ My child needs assistive technology services and devices
☐ My child's behavior interferes with his or her learning or the learning of others
☐ My child has a visual impairment and need instruction in or use of Braille
☐ My child is deaf or hard of hearing and has language and other communication needs
☐ My child has language needs related to his or her IEP, because English is not his or her first language

4. Thinking about the IEP meeting:
☐ I know who will be attending the IEP meeting
☐ I am bringing someone with me to the meeting with knowledge or special expertise regarding the child, such as a spouse, relative, friend, related service personnel or a representative from a local disability organization
☐ I am planning to tape record the meeting
☐ I have notified the district in writing 24 hours in advance of the meeting that I will be taping
☐ I need an interpreter at the meeting
☐ I know my educational rights